



MINUTES OF MEETING FOR THE 71st ISOLA EC CONCALL MEETING

Date: 9th December 2017

Time: 2:00 pm

Executive Council Members Present

Sujata Kohli	Hon. President
Nidhi Madan	Hon. Secretary
Jitendra Pawgi	Hon. Treasurer
Sridevi Rao	Hon. Vice President
Rohit Marol	Past President
Avadhoot Kumthekar	Fellow Member
Swati Sahasrabudhe	Fellow Member
Asok Kumar	Associate Member
Dwaipayan Bhattacharya	Associate Member
Anju Bareja	Mumbai Chapter Representative
Deepa Maheshwari	Gujarat Chapter Representative
Ganesa Vishwanathan	Kerala Chapter Representative
Jasleen Waraich	Delhi NCR Chapter Representative

Executive Council Members Not Present

Shravana Reddy	Fellow Member
Maithily Velangi	Co-opted Member
Nina Chandavarkar	Bangalore Chapter Representative

Hon President Sujata Kohli presided over the Conference Call.

1. ISOLA PUBLIC LECTURE- Feb 2nd, 2018 at BNCA, Pune

a. Donor

Jitendra has been following up with local donors. Expenditure to be kept under 50k. Personal equations with donors who are local to be followed up with. Avadhoot, Varsha and Jayant to assist further.

b. Theme, Format, Presentations

As sent by Swati the format includes a talk by the ISOLA President, followed by short presentations by Maharashtra-based members and an Open House discussion. Details to be sent out. Dwaipayan to create poster for dissemination by December 22nd, 2017.

c. Maharashtra member engagement

Some suggestion were made to encourage local chapter members including younger members presenting their works, Sridevi Rao suggested that all members could present.

Jasleen Waraich suggested for the time being it should be specific to the state or region.

Feedback form on google/ on the spot feedback can be done to plan other similar events in other cities.

2. EDUCATION BOARD 2A WORKSHOP

INDIAN SOCIETY OF LANDSCAPE ARCHITECTS

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Communication Address: 312, Chitrarath Complex, Opp. Hotel President C.G. Road, Ahmedabad 380009(Gujarat) India
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The Teachers Training Program scheduled for Feb 12th-16th, 2018 in association with CoA and BNCA was discussed. MoU to be between CoA and ISOLA with BNCA as the host organization. The host organization may differ over time. BNCA as supporting institution in this case, other institutions may wish to partner in the future. Dr. Abhijit Natu is the ISOLA co-ordinator of the workshop from the Education Board, Swati Sahasrabudhe represents BNCA. ISOLA logo to be used.

a. Donors

b. Breakup of finances

For this workshop, the first of its kind, CoA will contribute more than 50% of the cost. A fixed amount of 1.3 – 3 lakhs. ISOLA and BNCA to pay the rest.

The participants will pay CoA directly for registration and receive a certificate from CoA on completion. ISOLA to pay for the instructors travel and accommodation. Air fare to be paid directly by ISOLA. BNCA will book the hotel and ISOLA to reimburse them. Invoices in the name of ISOLA. Costs to be about 50-60K.

c. Selection of candidates

Landscape architects and professionals can join in, CoA to confirm criteria.

d. Announcement to members by December end.

The framework of this workshop can be replicated across the county by ISOLA and CoA.

ISOLA President, Sujata Kohli to draft a MoU document to send to Director of TRC (Training and Research Centre) Jaya Deshpande to create a long term partnership. Document to be sent by Dec 17th/22nd, 2017, to ensure closure by Dec 30th. Long term funding to be looked at as well.

2B ONGOING TASKS

a. Recognition of colleges

Two colleges have been sent letters with requirements for recognition.

PVP College of Architecture Pune and L.S.Raheja School of Architecture at Bandra East, Mumbai. They have acknowledged the emails but not reverted with the necessary information yet.

Two other colleges – Sushant School of Art and Architecture, Gurgaon and Dr. MGR Educational and Research Institute University, Maduravoyal, Chennai have been sent letters as well. No acknowledgement of email received yet.

b. Guidelines for colleges

No further work done. Nikhil Dhar to be requested to circulate before January 15th, 2018 to ensure closure by Feb 2nd, 2018 EC meeting in Pune.

c. Research centre

Sridevi Rao has spoken with four institutions in Hyderabad. ISOLA research needed and way forward to be determined. Structure to be set up. Funding is available in some institutions such as CEPT, also mentioned in the AGM, wherein ISOLA can facilitate research on specific topics. Sridevi Rao to share inputs/ constraints on institution interaction in Hyderabad via email with EC for suggestions from members.

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Framework for the same to be developed.

3 KERALA CONFERENCE

a. Theme/ content

Kerala chapter will send the EC the theme for the conference by Dec 15th, 2017. Kerala chapter chairperson Ganesa Vishwanathan suggested using the opportunity to create sensitivity to the profession through a landscape club with student's volunteer for planting drives and nature walks.

A MoU has been proposed between ISOLA and Engineering Colleges of Kerala for Industry institutional support for academic purposes- guiding students for thesis etc.

Draft MoU to be circulated for EC review and vetting.

b. Parallel Events

c. Account opening

d. Treasurer

Vishwanathan will step down after the current chapter elections in March 2018. Signatories for conference account transfer to be revised accordingly and a treasurer for the conference identified. Alternate names to be provided by Dec 11th 2017 to facilitate transfer process.

4 FINANCIAL ISSUES PENDING

a. Budget for the year

Treasurer Jitendra Pawgi to prepare the consolidated budget spreadsheet and share it with the EC by December 15th, 2017. Awaiting comments from Rohit/ Sachin.

b. Transfer of funds

To ensure that there is a time limit to when funds are transferred back to a chapter from conference activity many years later, it was decided there should be a cap. After a certain number of years, even if a chapter is formed, money will not be transferred back from the centre. This time period to be determined and closed based on recommendations by Rohit Marol and Jitendra Pawgi at the next EC meeting. (duration proposed was 2-5 years.)

c. Kerala /Tamil Nadu bank accounts and seed money

5. STATUS OF ISOLA CHAPTERS

a. Chapter events

b. Election schedule for Delhi, Kerala, Gujarat

Delhi NCR

A competition for students and recent graduates has been floated by the chapter. Due to queries from students of Landscape Architecture amendments have been made to the document. Last date for submittals is 15th January, 2018. Uploaded document is on the ISOLA website.

Other events include walks to be scheduled. Election calendar to be discussed offline.

Mumbai

The fifth SD Vaidya lecture is scheduled for 5th January 2018 and the speakers have been finalized with a budget of 50k for the half day event. The theme is 'Fragile landscapes'.

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The ISOLA newsletter will be launched by Mumbai chapter along with event.

Other events include a workshop on research writing for students of 4th and 5th year, and recent pass outs, tentatively scheduled for March 2018.

Institutions and societies identified for collaboration in the future include BNHS in Mumbai and Nature forever.

Kerala

Focus is on the conference.

Gujarat

Gujarat chapter members have been busy with 25 years of Landscape Program event at present.

Bangalore

Next program to be uploaded on website.

Hyderabad

Received no intent documents for chapter yet. Sridevi Rao has suggested a meeting for the same.

A request was made to keep Avadhoot in the loop so the Calendar continues to stay engaged.

6. TAMIL NADU AND PONDICHERRY CHAPTER

- a. Formation of new Chapter
- b. Bank Account
- c. Documentation

All documentation for chapter formation is complete. Hard copy to be sent to the ISOLA office.

Congratulations to the new ISOLA TN & Pondy chapter. The chapter will meet and choose members to be office bearers at the end of December 2017 and have elections in 2019.

Minutes of meeting are required to formalize the selections.

7 STATUS OF DOCUMENTS

a. Amendment of Byelaws Document

Comments received by Neelima Soni.

b. Chapter Formation Guidelines

Comments received from Shilpa Chandawarkar.

c. Code of Professional Conduct Document

All three documents to be circulated for comments from all EC members. Comments to be received by December 31st, 2017 and the documents updated accordingly and resent by January 15th, 2018 for closure at the next EC meeting.

d. Membership Categories

Sujata Kohli

To be resent

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e. Next edition of Newsletter

Anju Bareja, Nina Chandawarkar

Mumbai to release next newsletter along with event in January 2018.

8 MEMBERSHIP UPDATE

a. Updated status of memberships post awards

There are currently 370 valid members.

b. Additional charge of membership review.

Nidhi Madan requested EC members to volunteer themselves or names of other ISOLA members to assist with membership reviews and management of online database.

9 WEBSITE & SOCIAL MEDIA

Current status of website, facebook page and account, Instagram account and Twitter

No updates. All chapters to manage their own chapter page updates through the website vendor, Nitin Moudgil. Sridevi Rao highlighted that inactive social media is a sure way to lose eyeballs and to include vertical for members to post relevant content they might want to share.

10 IFLA

a. Annual fees to be paid, amount to be specified by IFLA

Invoice has been received from IFLA for 2017 dues. Treasurer to follow up.

b. IFLA Association

Singapore Institute of Landscape Architects (SILA), organizers of the IFLA World Council (to be held in Singapore in July 2018) had invited ISOLA to be a supporting organization. The MoU for the same has been signed.

11 NEXT EC MEETING

a. *Next EC Meeting scheduled for February 2nd, 2018 in BNCA, Pune before the ISOLA Public Lecture.*

b. *Tentative dates for the AGM are 31st August or 7th September 2018. Deepa Maheshwari and Gujarat chapter to organize an ISOLA event at CEPT and finalize the date, venue and details accordingly.*

12 OFFICE COMPUTER

A new computer is required for the office. Khushboo to get three quotations for the same.

13 EC AGENDA FOR 2018-19

All EC members to list out their agenda or what is it that they would like to give back to ISOLA as an EC members i.e. pet project / issue and how it can be achieved and share with the EC at the next EC meeting. Each EC member to identify their contribution / passion for ISOLA as a whole and list out how to go about achieving that.

14 ISOLA AWARDS

The ISOLA 2017 Awards registration process is complete. 40 valid applications have been received, with 13 students as per the Awards coordinator, Avadhoot Kumthekar. A final budget to be created and shared based on discussions conducted, and jury flights booked. No flowers, dinner, mementos to be disbursed. Registered members to be sent reminders to announce opening of submission portal.

15 ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR



Prepared by:

Nidhi Madan
Honorary Secretary
ISOLA