



## **MINUTES OF MEETING FOR 88th EC MEETING**

### **Day 01**

14<sup>th</sup> May, 2021 (with Elected and Co-opted members of current and new EC)

Time :2.00-8.00pm Mode/Venue :Online

### **DAY 1 (HANDOVER)**

#### **Members Present (Current EC 2019-21)**

1. Sujata Kohli	Hon. President
2. Sridevi Rao*	Hon. Vice President
3. Rohit Marol	Past President
4. Nidhi Madan	Hon. Secretary
5. Jitendra Pawgi	Hon. Treasurer
6. Neelima Soni	Fellow Member
7. Prashanta Bhat*	Fellow Member
8. Swati Sahasrabudhe	Fellow Member
9. Shilpa Chandawarkar	Co-opted Member
10. Venkata Lakshmi*	Associate Member
11. Vineetha P.S.	Associate Member

#### **Members Present (New EC 2021-23)**

12. Ashish Patankar	Fellow Member
13. Deepak U Rao	Fellow Member
14. Devayani Deshmukh Upasani	Fellow Member
15. Ganga Krishnan	Fellow Member
16. Charvi Giriraj Samdani	Associate Member

#### **Members Absent without notice (Current EC 2019-21)**

17. Asok Kumar	Associate Member
18. Parisutha Rajan	Co-opted Member
19. Preetanshi Singh	Co-opted Member

#### **Members Absent without notice (New EC 2021-23)**

20. Shivani Mamidala	Associate Member
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*\*Members of both Current and New Executive Council*

## **INDIAN SOCIETY OF LANDSCAPE ARCHITECTS**

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### MEMBERSHIPS

Nidhi Madan updated the new EC regarding the Membership Database which included the updated status of memberships (total number of members and valid memberships), membership concerns, issues etc

She also appraised the EC regarding the pending issue of membership certificates, since 2020. It had been decided in a previous EC meeting that all membership certificates will now be soft copies, unless a member specifically asks for a hard copy. Sachin Jain has been responsible for printing of certificates. It was suggested that he can be requested for suggestions for providing the template for the soft copies

### FINANCIAL STATUS OF ISOLA

Jitendra Pawgi updated the new EC members regarding the details of all bank accounts of ISOLA.

Rajnikant Trivedi continues as the Auditor of ISOLA. Jitendra Pawgi further appraised everyone that the new EC will have to consider the increased fee for Rajnikant Trivedi. With due consideration of the Covid situation Rajnikant Trivedi had very graciously agreed to continue working for the same fees last year.

He further appraised the present member regarding the details of the Relationship Manager of HDFC bank accounts along with the status of investments in mutual funds and fixed deposits, financial documentation and 80G Updation process.

The members also discussed regarding the option of using social media as a way of generating funds. Devayani appraised the members regarding the ISOLA Mumbai Chapters initiative for the same

### OFFICE LEASE AGREEMENT

The details of the landlord, date of the office lease, etc. were conveyed to the new EC by Jitendra Pawgi and Nidhi Madan. There has been a recurring discussion over the years that ISOLA look for an office property of its own in the near future.

### OFFICE ADMINISTRATION AND MANAGER AND ISOLA DATA

Nidhi further appraised the team regarding the office manager, scope of work, terms of engagement along with the status of all office records (filing, membership data, accounts data), status of all physical storage (especially conference books), including filing systems in the office.

### ASSOCIATIONS AND COLLABORATIONS

It was suggested by Sujata Kohli, that in the upcoming meeting on the 15th May, the chapter representatives can be asked to create and share a list of events, organizations and collaborations they wish to consider or have collaborated with in the past. It was further suggested that a team of advisors would then have a discussion with the CRs and the EC regarding the way forward regarding the same.

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### ISOLA LOGO

The idea of copyrighting the ISOLA logo was suggested by Devayani Deshmukh Upasani and it was agreed upon.

Deepak Rao accepted the responsibility of looking into the requirements of the same and appraising the EC about the same to finalize the way forward.

### STATUS OF ISOLA CHAPTERS

As per the protocol, all chapters are to send in their audited accounts before June 10th, 2021 and their chapter reports before July 31st, 2021

Since there are a considerable number of new chapters and also new members in the EC, Nidhi Madan suggested a Chapter Managing Committee Workshop to help the EC have a better understanding of the chapter working.

### ANNUAL CONFERENCE

The new EC recommended the month of December 2021 to be finalized for the upcoming national conference hosted by Hyderabad chapter. Virtual format of the conference was accepted as per the mail sent by the conference LOC earlier.

Rohit Marol and Jitendra Pawgi briefly explained regarding the working of the Conference Account A (and B)

### ISOLA AWARDS

Shilpa Chandawakar updated the EC regarding the ISOLA awards

It was suggested that new categories be introduced in the ISOLA Awards.

Sujata Kohli suggested the awards for journalist/ media and bureaucrats who have been working for environmental concerns to be introduced.

It was also suggested that the awards could be categorised based on function and the student awards could be opened out to international students who are members of IFLA

Shilpa Chandawakar volunteered to draft the Manual of instructions/directives/rules for convening the awards. Devayani Deshmukh Upasani volunteered to assist Shilpa Chandawakar for the same

### EDUCATION BOARD

It was decided that the EB-steering committee will continue as it was with three members- Dr. Swati Sahasrabudhe (Convener), Prashanta Bhat (Chairperson) and Nikhil Dhar (Coordinator). Charvi Samdhani volunteered to be a part of the working group and it was discussed that her role in the EB would be finalised during the upcoming EB meeting

A draft document 'EB Guidelines and Structure' was presented to EC by EB-SC with the following important points.

The working structure of the constitution for EB was explained in detail

1. Steering Committee (to look after the working of EB towards fulfilling its objectives)
2. Advisory Circle (to receive advice from experts from the field and allied fields)
3. Working Group (to work in collaboration with institutes across regions with representatives from each institute recognised under ISOLA)

EB intends to establish connect with the institutes in India through execution of MoUs.

A detail presentation was presented to EC with the following six initiatives proposed by EB:

1. Capacity Building Program (CBP)
2. Skill Advancement Program (SAP)

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3. Advisory Services (AS)
4. Recognition and Review (RR)
5. Collaboration and Networking (CN)
6. Research Hub (RH)

An Action Plan/Vision document was also created, shared and presented to EC to define the future focus areas and activities that the EB shall concentrate on over the next few years.

#### ISOLA DOCUMENTS AND GUIDELINES- MEMORANDUM, BYELAWS, CHAPTER FORMATION, MEMBERSHIP, ELECTIONS, CODE OF CONDUCT, FINANCES

The above mentioned documents we shared with the new EC through email from Nidhi Madan and Jitendra Pawgi.

It was discussed that the pending work regarding the same shall be looked by Rohit Marol along with assistance from Ashish Patankar and Deepak Rao

#### SUBMITTAL OF BYELAWS TO CHARITY COMMISSIONER

Jitendra Pawgi updated regarding the same and volunteered to complete the process and follow up for the final submission.

#### MATTERS RELATED TO IFLA

Nidhi Madan updated the EC regarding the ISOLA- IFLA interaction which included IFLA World Council & APR Updates to be sent from ISOLA to IFLA for updating on their Website

#### CONTINUING COLLABORATIONS- NASA

Shilpa updated the EC regarding the Mohammed Shaheer Landscape Trophy Trophy brief, jury details and judging criteria to be sent by ISOLA, ZONASA Workshops Pending MoU

#### CONTINUING COLLABORATIONS- IGBC

Sujata Kohli and Nidhi Madan updated regarding the Landscape Seminar with IGBC World Congress, MoU, Landscape Lectures , Role of ISOLA in updating Rating Systems. Sujata Kohli volunteered to continue taking charge for the same.

#### OTHER COLLABORATIONS- GRIHA, LAJ MONOGRAPHS

The EC was appraised regarding the ISOLA -Griha collaboration by Nidhi Sujata Kohli updated the team regarding the LA Journal monographs – two of the Monographs have been published and two are underway. ISOLA had committed to support 4 publications and this has been completed.

#### RESOURCE CENTRE

It was decided to look into the details of the resource centre during the upcoming meeting on the 15th May with the CRs present for discussion.

#### PROFESSIONAL PRACTICE GROUP

The new EC was appraised regarding the work being done on Practice related issues including Post- Covid Practice, Code of Conduct & Scale of Professional Charges.

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#### STUDENT FORUM/ EMERGING PROFESSIONALS

Nidhi Madan Updated the EC regarding the present working of the student forum also mentioned that the Emerging Professionals group was presently inactive

#### ISSUES ADDRESSED IN THE PAST TERM

The EC members were briefly appraised about the various initiatives/works done during the tenure of the outgoing EC which included

Central Vista

City Forum (with Allied Professionals)

Chandni Chowk Redevelopment

Delhi Master Plan

EIA Amendments

Griha Native Planting Lists

Aarey Forest

MLA vs M. Arch @SPA

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## Day 2

15th May, 2021 May (with all EC members-Elected, Co-opted members of current and new EC and Chapter Representatives)

Time: 2.00-8.00pm Venue/Mode: Online

### **Members Present (Current EC 2019-21)**

1. Sujata Kohli	Hon. President
2. Sridevi Rao*	Hon. Vice President
3. Rohit Marol	Past President
4. Nidhi Madan	Hon. Secretary
5. Jitendra Pawgi	Hon. Treasurer
6. Neelima Soni	Fellow Member
7. Prashanta Bhat*	Fellow Member
8. Swati Sahasrabudhe	Fellow Member
9. Shilpa Chandawarkar	Co-opted Member
11. Vineetha P.S.	Associate Member
12. Asok Kumar	Associate Member

### **Members Present (New EC 2021-23)**

12. Ashish Patankar	Fellow Member
13. Deepak U Rao	Fellow Member
14. Devayani Deshmukh Upasani	Fellow Member
15. Ganga Krishnan	Fellow Member
16. Charvi Giriraj Samdani	Associate Member

### **Chapter Representatives**

17. Aditya Advani	Delhi NCR
18. Sandip Patil	Gujarat
19. Shruti Humane	Maharashtra
20. Hrishikesh Phadke	Mumbai
21. Rohini Prasad	Kerala
22. Hemanshu Taneja	Rajasthan
23. Ravikumar Narayan	Tamil Nadu & Pondicherry
24. Rashmi Paramesh	Bangalore
25. Narasimham V.V.L.	Hyderabad

### **Conference LOC members (present for the duration of discussion regarding the conference)**

26. Harish Vangara	Hyderabad Chapter
27. Ankit Kalantri	Hyderabad Chapter

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**Members Absent with notice (Current EC 2019-21)**

28. Venkata Lakshmi\*

Associate Member

**Members Absent without notice (Current EC 2019-21)**

29. Parisutha Rajan

Co-opted Member

30. Preetanshi Singh

Co-opted Member

**Members Absent without notice (New EC 2021-23)**

31. Shivani Mamidala

Associate Member

**Members Absent without notice (Chapter Representatives)**

32. Savita Raje

Madhya Pradesh

\*Members of both Current and New Executive Council

Hon President Sujata Kohli presided over the meeting

**UPDATE REGARDING THE HANDOVER MEETING ON 14TH MAY**

Nidhi Madan updated the CRs regarding the handover meeting conducted on 14th May.

**ISOLA ROAD MAP OF 2021-23**

The new EC put forth their ideas for the term

a) The process to copyright the ISOLA logo and name to be initiated. Hrishikesh Phadke volunteered to assist Deepak Rao for the way forward regarding the same

b) The new EC suggested that every chapter could take up a pan India initiative. The idea was agreed upon by all the Chapter representatives and it was decided that each Chapter representative will come back with their ideas for the initiatives post discussion with their team.

c) The Rajasthan chapter agreed to take up the upcoming newsletter. It was decided that the Maharashtra Chapter would be taking the responsibility of the following newsletter.

d) The new EC updated the CRs regarding the revamping of the ISOLA Awards. The idea of introducing the new category of awards as well as opening the student awards for international participation was appreciated by all. Shilpa Chandawarkar volunteered to get the basic framework for the awards, award judging criteria, participation criteria in place.

e) The new EC suggested that the social media platforms like FB, Instagram and LinkedIn could be used not only increase the visibility of ISOLA, but can also be used to generate donor money for ISOLA. The idea was agreed upon by everyone present and it was decided to further explore the idea.

f) The idea of an overhaul for the website was discussed. All the members were requested to get back with their suggestions regarding the same.

g) The new EC proposed the idea of a research paper symposium every alternate year. As the annual conference is conducted once in every two years it was proposed to hold the

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symposium to be held during alternate year when the conference is not conducted. All the members present welcomed the idea.



h) The EC proposed to reconfirm the list of members with chapter affiliations. It was suggested that the Chapter secretaries with the help from Mr Deepak Kungwani, office manager ISOLA can take this up.

i) It was suggested that the chapter representatives can share a list of events, organizations and collaborations they wish to consider for their chapter. They could then have a discussion with the advisory committee and the EC regarding the way forward.

#### DISCUSSION REGARDING THE UPCOMING NATIONAL CONFERENCE HOSTED BY HYDERABAD CHAPTER

Harish Vangara and Ankit Kalantri (Hyderabad LOC members) gave a detail presentation regarding the theme of the upcoming conference.

The following points were discussed wrt to the upcoming conference

a) As suggested by the LOC in their mail prior to the EC meeting, it was agreed that the conference be held as a virtual conference.

b) It was suggested by the EC (present and new) that since the format of the conference was finalized as virtual, the conference could be held this year, in November or December as per LOC convenience (to allow a regional symposium to be held next year and the next conference the year after)

c) The EC and the CRs suggested that the content can be reviewed in light of relevance to the profession today (with pandemic, practice, thinking, etc) and a meeting with the LOC could be held to brainstorm and finalize the same.

d) Suggestions were made on exploring various formats for virtual conference.

#### WLAM UPDATE

All the CRs spoke briefly about their experience regarding the WLAM and their key take away from the same. The initiative was greatly appreciated by all. All the CRs were requested to come back with suggestions of further improving the WLAM initiative.

#### UPCOMING AGM

The date of the upcoming AGM was tentatively fixed at 25th September

*Prepared by:*

*Devayani Deshmukh Upasani*

*Honorary Secretary*

*With inputs from*

*Nidhi Madan and Shilpa Chandawarkar*

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