

## MINUTES OF THE MEETING



**for the 54th EXECUTIVE COUNCIL MEETING via Conference Call**

**DATE : 29.11.2014 at 11:00am**

The following members were present for the meeting:

**Fellow Members:**

Sachin Jain - Honorary President

Yogesh Kapoor - Honorary Vice President

Savita Punde

Rohit Marol - Past President

Shilpa Chandawarkar - Honorary Secretary

**Associate Members:**

Atul Katariya

Vandana Labba

Sandip Patil

**Members not present for the Meeting:**

Ashish Patankar - Honorary Treasurer (absent with leave)

Arjun Sharma - Mumbai Chapter representative (absent with leave)

Manguesh Prabhugaonker - Fellow member (absent without leave)

Gopal Bajaj - Associate member (absent without leave)

Minesh Parikh - Delhi Chapter Chairperson (absent without leave)

Prabhakar Bhagwat - Gujarat Chapter Chairperson (absent without leave)

G Prasad - Bangalore Chapter representative (absent without leave)

**1 Approving the Minutes of the 53rd EC Meeting held on the 2nd of August 2014**

The minutes of the 53rd EC meeting held on the 2nd of August 2015 were approved by all present

**2 Discuss and analyze the balance of all bank accounts of ISOLA. Elaborate on the expenses anticipated in the next 6 months prior to election of next EC. Deliberate on the measures to meet the regular expenses and any additional expenses for the next 6 months - Treasurer to update**

This point was not discussed as the Honorary Treasurer Ashish Patankar was unable to attend the meeting.

**3 Status of filing of bye-laws with the Charity Commissioner - Rohit Marol and Savita Punde to update on the status and advise on how to comprehensively address the issue. The last meeting with the Charity Commissioner ended with no firm directive on the way forward.**

	Rohit Marol and Savita Punde informed the EC that there was no option but to redo the entire submittal as per the new format given by the Charity Commissioner's office. They would ask Amee Shah to prepare the letters to be sent to all past and current EC members for their signatures and repeat the entire process.
4	<b>Planning for ISOLA Awards Jury scheduled to be held on the 10th of January 2015</b>
	<b>Booking of venue (already done)</b>
	<b>Detailing the schedule of events for the day including pinning up the sheets for display on the</b>
	<b>Bookings to be made for the jury members (already done for Varsha Gavandi's travel)</b>
	<b>Catering and transport arrangements to be made</b>
	Shilpa Chandawarkar and Yogesh Kapoor reported that they were in touch with the Awards Convenor Nikhil Dhar and all arrangements seemed to be going as per schedule. 33 registrations have been received for the awards and 13th of December 2014 is the last date for accepting all submissions.
	As decided in the previous conference, the Awards ceremony shall be hosted by the conference LOC, in this case, Pune. The Pune team has agreed to do so.
5	<b>Status of Bhopal conference publication - Transcription of talks completed and book design awaited. Schedule to be prepared to ensure that the book can be released at the upcoming conference</b>
	Yogesh Kapoor informed the EC members present that he had started the process of completing the DVD content first with help from Geeta Wahi Dua and Brijender Dua and it would definitely be possible to release the DVD at the conference. The designing and printing of the book may take a little longer, preferably before the end of the financial year.
6	<b>Website updation - following details to be given to Adit Pal for updation:</b>
	<b>a. Updated list of members</b>
	<b>b. ISOLA Awards brochure</b>
	<b>c. Delhi Walks Program</b>
	<b>d. Pune conference details</b>
	<b>e. Revised subscription of fees for all categories of memberships - valid from April 01, 2015</b>
	Shilpa Chandawarkar agreed to forward all the necessary data to Adit Pal so that he would advise the website managers for the updation.
7	<b>Status of the 2015 Pune Conference</b>
	It was reported by Team Pune that the preparations for the conference were underway and the response from the donors so far had been good. The venue has been finalised and invitations have been sent out to all speakers. Approvals were awaited from most of them.

8	<b>Setting up a schedule for the forthcoming EC meetings in the next calendar year as well as a schedule for the Executive Council Elections which need to be conducted in April 2015 to ensure that the new EC takes over on the 22nd of May 2015</b>
	Shilpa Chandawarkar said she would prepare the schedule for the meetings upto the end of this EC term as well as the schedule for the upcoming elections (as per the timelines set in the previous election schedule) and circulate it for approval of all EC members
9	<b>Status of the following committee/boards:</b>
	a. Disciplinary committee report to be received (meeting held on 17.01.2014 in Delhi)
	b. Request the Education Board to coordinate among themselves and organise to meet
	c. Releasing of ISOLA Newsletter - to request Abhijit Natu to look into this matter and ask Sandip Patil to forward the details to him
	d. Draft of the Professional Code of Conduct
	Unfortunately this item was covered on the agenda due to paucity of time and poor connectivity on the tele-conference call.
10	<b>Any other item with the permission of the chair</b>
	No other items were discussed.
<i>Prepared by :</i>	
<i>Shilpa Chandawarkar</i>	
<i>Honorary Secretary</i>	