



EXECUTIVE COUNCIL, ISOLA, AHMEDABAD

MINUTES of the 50th EXECUTIVE COUNCIL MEETING

DATE : 01.03.2014 at 06:30 pm at India Habitat Centre, New Delhi

MEMBERS PRESENT:

Fellows

Mr. Sachin Jain (SJ), Honorary President
Mr. Yogesh Kapoor (YK), Honorary Vice-President
Ms. Shilpa Chandawarkar (SC), Honorary Secretary
Mr. Ashish Patankar (AP), Honorary Treasurer
Mr. Rohit Marol (RM), Past President
Ms. Savita Punde (SP)

Associates

Mr. Gopal Bajaj (GB)
Mr. Atul Katariya (AK)
Ms. Vandana Labba (VL)

Chapter Representatives

Mr. Minesh Parikh (MPK), Chapter representative from Delhi

MEMBERS NOT PRESENT (with prior leave of absence)

Fellows

Mr. Mangesh Prabhugaonkar (MP)

Associates

Mr. Sandip Patil (co-opted member) (SPL)

Chapter Representatives

Ms. Arjun Sharma (AS), Chapter representative from Mumbai

MEMBERS NOT PRESENT (without prior leave of absence)

Chapter Representatives

Mr. Prasad G. (PG), Chapter representative from Bangalore
Mr. Prabhakar Bhagwat, Chapter representative from Gujarat

S.No.	ITEM	ACTION BY
	Sachin Jain, President ISOLA chaired the meeting and welcomed all members present.	
1	Approving the Minutes of the 49th EC Meeting held on the 13th of December 2013 at Ahmedabad The minutes of the 49th EC Meeting held on the 13th of December 2013 were approved and signed by all present	
2	Taking a general overview of the 9th Annual Conference, especially the Awards ceremony, inviting reviews and suggestions for future improvement/modifications, if any	

	<p>ISOLA Awards: It was decided on the basis of jury's comments to introduce 'awards for various categories of projects', especially landscape projects in the residential category to increase participation and ensure that only public projects are not preferred for the selection of awards.</p> <p>One of the jury observations also was that the entries do not confirm to the size of paper and font specified. Such entries that do not conform to the set norms should be disqualified.</p> <p>The Awards brochure to be forwarded to Adit Pal for uploading on the ISOLA website at the earliest.</p>	
3	<p>Discuss the preparations for the proposed workshop by Mike Lin on the 2nd and 3rd of March 2014 - an extended event after the Delhi conference</p> <p>a. Update on registrations (Secretary to update)</p> <p>b. Final check on preparations at venue, if any</p> <p>c. Status of stationery kits, delegation of responsibilities to volunteers</p> <p>d. Brief summary of income and expenditure for the event</p> <p>e. Post-workshop documentation</p> <p>The Honorary Secretary Shilpa Chandawarkar updated the EC that there was a very enthusiastic response to the workshop and all 80 seats had been filled.</p> <p>Rohit Marol informed the EC that Mike Lin had got all the required stationery kits and Jasleen Waraich (in charge of the venue and kit arrangements) had put everything in order. Mike Lin had seen the venue and confirmed that he was satisfied with the arrangements.</p> <p>The income and expenditure summary of the event would be compiled after the event and the same would be done under the supervision and approval of our auditor Rajnikant Trivedi.</p> <p>A brief report and some photographs of the event (with permission from Mike Lin) would be uploaded on the ISOLA website, with approval from Adit Pal</p>	
4	<p>Compilation of membership data as on 01.03.2014 - Secretary to update</p> <p>Other issues to be resolved:</p> <p>a. Changing of membership number based on upgrade to next category (i.e. graduate to associate member, associate to fellow member, etc.)</p> <p>b. Updating of contact details of all members, and subsequent change in username for website access</p> <p>c. Student members (especially those registered for awards) to be intimated for upgrading to Graduate category</p> <p>The Honorary Secretary Shilpa Chandawarkar informed the EC that this matter was unresolved and renewed efforts were required to update all the membership records of ISOLA. It was also noticed that students do not upgrade their membership categories to Graduate membership and continue to enjoy the ISOLA membership benefits at highly subsidised rates.</p> <p>It was resolved that all students members would be allowed to continue in the category of student members only till the calendar year in which they complete their course, i.e. a student could hold student category of membership till the next March 31st of completing their masters degree course.</p>	

5	<p>Discuss and analyze the balance of all bank accounts of ISOLA. Treasurer to also coordinate with Treasurers of all Local Chapters to ensure timely and smooth payment of taxes and filing of returns as advised by Rajnikant Trivedi</p> <p>The Honorary Treasurer Ashish Patankar said he would coordinate with the treasurers of the respective local chapters and ask them to submit all accounts-related documents and signed audited reports.</p> <p>The financial status of ISOLA would be assessed post-conference when the income and expenditure reports were prepared.</p>	
6	<p>Status of filing of bye-laws with the Charity Commissioner - Submitting of detailed note to CC Office alongwith complete file of all past and current EC members. Status of receipt of signed documents from all past and current EC members (ISOLA Office to update). Rohit Marol and Savita Punde to set a schedule for final submission of documents to the Charity Commissioner</p> <p>It was decided to submit the file with as many signed documents as were available to the Charity Commissioner's office at the earliest. The Honorary President Sachin Jain was keen to submit the documents before the end of the current financial year (31st March 2014), however the date would be finalised after checking the appointments available with the Charity Commissioner's office as also the convenience of Rohit Marol, Savita Punde and Sachin Jain for travelling to Ahmedabad.</p>	
7	<p>Education Board - The EC has forwarded all documents pertaining to approval of new courses after due deliberation to the Education Board. Convenor of the Education Board to update status and set a schedule for receiving recommendations from the Education Board</p> <p>This item on the agenda was not discussed as the Convenor of the Education Board Sandip Patil was not present for the meeting. However, Sandip Patil had informed the EC that he has not received the recommendations from the individual members of the Education Board, except for Deepa Maheshwari and Nikhil Dhar, despite repeated reminders to all of them</p>	
8	<p>Status of disciplinary committee to decide upon the complaints from Mr. T. M. Chengappa and Prof. Bhagwat, post meeting held on the 17 of January 2014 - President to update.</p> <p>This item on the agenda was not discussed due to paucity of time. However, the President Sachin Jain informed the EC that a report was awaited from the members of the Disciplinary Committee.</p>	
9	<p>Status of Bhopal conference publication - Transcription of talks to be completed. Schedule to be prepared and adhered to with a view to releasing the book at the earliest.</p> <p>The responsibility of completing the transcriptions of the talks has been assigned to the following EC members - Vandana Labba, Atul Katariya, Gopal Bajaj and Arjun Sharma. They will coordinate among themselves and ensure that all sessions are satisfactorily completed. The word files have been handed over to Vandana Labba for further action.</p>	

10	<p>Completion of 6 -month period for donor listings on ISOLA website - discuss renewal of the listings with the existing donors. Discuss the initiatives taken by the EC members in garnering more donor listings for the ISOLA website</p> <p>Atul Katariya to take up the responsibility of updating the donor listing, deleting the listings that have expired and preparing a list of all donors of the Delhi conference which would be forwarded to Adit Pal for uploading on the ISOLA website</p>	
11	<p>Report from the Newsletter committee on the current status of the forthcoming newsletter</p> <p>This item on the agenda was not discussed as the EC member in-charge of the newsletter Sandip Patil was not present for the meeting. He has already been requested to release the newsletter at the earliest feasible date.</p>	
12	<p>Status on Professional Code of Conduct</p> <p>Rohit Marol said that he would try to have a draft of this document ready for circulation among the EC members in a couple of months</p>	
13	<p>As per schedule prepared in the 49th EC Meeting at Ahmedabad, the next AGM of ISOLA is scheduled to be held in Ahmedabad on the 13th of September 2014. Decision to be taken on concurrent event/activity to be held.</p> <p>This item on the agenda was not discussed due to paucity of time. All EC members were requested to propose a suitable concurrent event with the AGM and it was decided to discuss this in the next EC meeting.</p>	
14	<p>Deciding on a venue and schedule for the next annual conference</p> <p>It was decided to host the 10th Annual Conference of ISOLA at Pune in early 2015. ISOLA members from Pune who were present for the Conference (Jayant Dharap, Vikas Bhosekar, Vikas Labba, Vandana Labba, Atul Katariya) agreed to take on the responsibility.</p> <p>It was also decided that Bangalore would host the 2016 ISOLA Conference with the support of ISOLA members from Chennai. ISOLA members from Bangalore and Chennai who were present for the Conference (Rohit Marol, Prashanta Bhat, Ravikumar) agreed to take on the responsibility.</p>	
15	<p>Any other item by the permission of the chair</p> <p>Savita Punde informed the EC of HUNARBAAZ - a show designed by national television channels for showcasing various professional courses undertaken by the students in the country, one of them being LANDSCAPE ARCHITECTURE. It was resolved that ISOLA would support this venture and participate in the same with support from the faculty and students of the Department of Landscape Architecture, School of Planning and Architecture, New Delhi</p> <p>The filming of the same was planned for the 4th and 5th of March 2014. The telecast dates would be conveyed later.</p>	

The meeting ended with a vote of thanks to all members by the President, Mr. Sachin Jain

Minutes of the meeting prepared by:
Shilpa Chandawarkar
Honorary Secretary