



## EXECUTIVE COUNCIL, ISOLA, AHMEDABAD

### MINUTES OF MEETING of the 39th EXECUTIVE COUNCIL MEETING

DATE : 14.07.2012 at ISOLA Office, Ahmedabad

#### MEMBERS PRESENT:

##### Fellows

Mr. Rohit Marol (RM), Honorary President  
Ms. Varsha Gavandi (VG), Honorary Vice-president  
Mr. Sachin Jain (SJ), Honorary Secretary  
Mr. Mangesh Prabhugaonkar (MP), Treasurer  
Ms. Savita Punde (SP), Past- President  
Mr. Yogesh Kapoor (YK)

##### Associates

Mr. Shivram Somasundaram (SS)  
Mr. Anuj Malhotra (AM)

##### Chapter Representatives

Ms. Urmila Rajadhyaksha (UR), Chapter representative from Mumbai

##### ISOLA Staff

Mr. Jay Shah (JS), Office Manager

#### MEMBERS NOT PRESENT (with prior leave of absence):

##### Fellows

Mr. Ashish Patankar (AP)  
Mr. Abhijit Natu (AN)

##### Chapter Representatives

Mr. T. M. Chengappa (TMC), Chapter representative from Chennai  
Mr. Minesh Parikh (MP), Chapter representative from Delhi

S.No.	ITEM	ACTION BY
	Rohit Marol, President ISOLA chaired the meeting and welcomed all members present.	
1	<b>Forthcoming Bhopal Conference</b> a <i>Finalize the venue related matters, finalize the vendor after reviewing quotes received, review the venue layout with respect to exhibition (no. of panels), vendor stalls and "Narmada" performance.</i> Yogesh and Sachin evaluated the quote of View and Sonic. It was decided to involve Nikhil and Madhup to help in the venue related matters. The quotes were forwarded to them for their comments. Venue details and requirements were explained to the other vendor Mr. Darda also for his quote. b <i>Finalize the conference kit out of the options received</i> Yogesh and Sachin were authorized to finalize it within a maximum budget of Rs. 1000/- per kit. c <i>Status of brochure printing with respect to the hard-copy invites to be sent to all invitees decided</i> Final design and content of the brochure was presented by Yogesh. Brij and Geeta to be requested to finalize the logo and the sponsor details for printing.	

d	<i>Finalize the list of invitees and fix the responsibility to invite all of them personally</i>	
	Praveen Kumar / Rajpal, HUDA secretary - Savita Punde Prof. Bhgwat - Rohit Marol Municipal Commisioner Ahmedabad - Anuj Malhotra Guru Praada Mohapatra - Rohit Marol Invites for Bhopal - Savita Raje Invites for Pune - Varsha Gavandi Invites for Mumbai - Urmila Invites for Delhi - Sachin Jain Invites to all architecture colleges as decided - Sachin Jain	
e	<i>Review the status of CM and other VIP invitees</i>	
	Savita Raje following up, shall communicate status within 10 days.	
f	<i>Discuss and finalize the modalities of press conference/s</i>	
	It was decided that the press conference would be held on 24 August 2012. Urmila would represent ISOLA as it was not possible for any of the office bearers to be present due to other conference related work. A press note would be prepared by Yogesh, which would be released by Urmila at the press conference. Other modalities would be handled by Savita Raje.	
g	<i>Discuss and finalize the local travel arrangements with respect to travel of speakers, awardees and the bus for Sanchi / Bhimbetka tour</i>	
	Was decided to be finalized with the help of SPA Bhopal and Manit	
h	<i>Modaalities of receiving registrations for Sanchi tour, deadline, finalize and inform the cost to be incurred to all delegates.</i>	
	Figure to be worked out on the basis of the quotes to be invited by Savita Raje	
i	<i>Coordinate with Brij-Geeta for stationery and logo etc.</i>	
	Sachin to coordinate	
j	<i>Coordinate with Nikhil and Madhup for venue arrangements</i>	
	Yogesh already coordinated with them and forwarded the quotes and discussed the venue layout, which will be finalized in Bhopal meeting where either of Nikhil or Madhup would be requested to attend. ISOLA to re-imburse their travel cost.	YK, ND, MM
k	<i>Review the status of international and national travel of all speakers and awardees.</i>	
	Shivram to coordinate with the speakers	
m	Status of snippets on Bhopal to be uploaded on website from Anuj. Anuj promised to provide soon so that it can be uploaded on conference website	AM
2	<i>Seek status of Local Chapter elections from Bangalore</i>	
	Rohit said that the status would be provided by the end of August	RM
3	<i>Discuss the calender finalized in view of the conference dates being deliberated by Delhi Chapter for 2013</i>	
	Sachin has sent a mail to Delhi Chapter chairperson, status on response will be tabeled in the next EC meeting	SJ
4	<i>Case of Fraudulent Practice brought to the notice of ISOLA President by member Mr. Samir Mathur. Decide on action to be taken - legal advice ?</i>	
	Seek the advice of advisor and send a notice to the person concerned as need be and seek ISOLA membership details and details of qualifications from her. If found fraudulent after notice period, to put up a disclaimer on website.	SJ, RM
5	<i>Review the Donor and job-listing listing process and chart the process to start it immediately</i>	
	To be uploaded on website through Adit after seeking Rajnikant ji's advice.	

6	<i>Decision on Research proposal forwarded by Dr. Sridevi rao, pending with ISOLA</i> Ask for comments from advisors and move ahead accordingly.	
7	<i>Update on Professional Code of Conduct</i> Yogesh to commence work on it after conference	YK
8	<i>Update on next Newsletter from Abhijit</i> Sachin to send information on Police Memorial Competition to Abhijit. Abhijit to bring it out as soon as possible with conference related information.	AM
9	<i>Update on Pune Chapter formation progress and 2014 conference status</i> Varsha informed that it was proving difficult to mobilize Pune members into a chapter immediately. It would be more realistic to hold a conference in Pune in 2015 or may be with ISOLA centre assistance in 2013 or 2014.	VG
10	<i>Update on ISOLA Membership certificates from Sachin</i> Will be ready and distributed at the conference.	AM
11	<i>Update on ISOLA Archives</i> To be updated in the next EC by Savita after speaking to Mr. Ganju and Ministry of Culture.	
12	<i>Status of filing of finalized bye-laws with the charity commissioner</i> When the approved bye-laws were taken by ISOLA office manager to the Charity Commissioner, it figured out that since they were originally registered under Clause A or E, any amendment can not be easily taken on record and special permission has to be taken from charity commissioner and process for the same has to be found out.	RM
13	<i>Ratify all decisions taken after the 37th EC meeting at Ahmedabad pertaining to the Bhopal conference at subsequent meetings outside Ahmedabad and tele-conferences</i> All decisions were approved by the members present.	
14	Discuss and analyze the balance of aal bank accounts of ISOLA Balances were reviewed and it was decided to open the LOC account as soon as possible and use that only for conference related expenses. It was also decided to apply and get a locker to keep original documents of ISOLA.  The meeting ended with a vote of thanks to all members by the President, Mr. Rohit Marol.	MP, AP