



EXECUTIVE COUNCIL, ISOLA, AHMEDABAD

MINUTES OF MEETING of the 38th EXECUTIVE COUNCIL MEETING

DATE : 28.04.2012 at ISOLA Office, Ahmedabad

MEMBERS PRESENT:

Fellows

Mr. Rohit Marol (RM), Honorary President
Ms. Varsha Gavandi (VG), Honorary Vice-president
Mr. Sachin Jain (SJ), Honorary Secretary
Ms. Savita Punde (SP), Past- President
Mr. Yogesh Kapoor (YK)

Associates

Mr. Shivram Somasundaram (SS)
Mr. Anuj Malhotra (AM)

ISOLA Staff

Mr. Jay Shah (JS), Office Manager

MEMBERS NOT PRESENT (with prior leave of absence):

Fellows

Mr. Mangesh Prabhugaonkar (MP), Treasurer
Mr. Ashish Patankar (AP)
Mr. Abhijit Natu (AN)

Chapter Representatives

Mr. T. M. Chengappa (TMC), Chapter representative from Chennai
Ms. Urmila Rajadhyaksha (UR), Chapter representative from Mumbai
Ms. Sujata Kohli (SK), Chapter representative from Delhi

S.No.	ITEM	ACTION BY
1	<p>Rohit Marol, President ISOLA chaired the meeting and welcomed all members present.</p> <p>Forthcoming Bhopal Conference</p> <p>Dr. Savita Raje authorized to send letters to and meet the following to invite to the conference:</p> <ul style="list-style-type: none">a Chief Ministerb Mr. M. N. Buchc Minister of UDd Secretary of UDe Director, IIFMf Director, Water & Land Managementg Head of Van Viharh Director of Indian Institute of Mankind	RM
2	Ms. Savita Raje and Dr. Rekha Jain agreed to provide 25 volunteers as required during the conference for Registration, Hospitality, Venue Management, Transportation and Exhibition	
3	Savita Raje agreed to do a Heritage Walk on 1st September 2012 morning.	
4	EC members called and met the Event organizers who are on the panel of Noor-us-sabah to understand the requirements and submit a quote for the same at the earliest.	

5	EC members had a meeting with the management of Noor-us-sabah and negotiated and finalized the venue	
6	Design of Awards & Certificates will be coordinated by Sachin with the help of Prof. Shaheer and Geeta	
7	Conference Kit and Speakers's gifts to be finalized	AM, SJ with help of Geeta
8	Options of Hotels of varied budget to be explored	AM
9	Savita Raje to speak to Suchitra Harmalkar to perform "Story of Narmada" for the cultural evening	
10	Bank account to be opened at HDFC Bank Ahmedabad in the name of "Local Organizing Committee ISOLA Bhopal". Signatories to be Savita Raje, Rohit Marol, Manguesh and anyone else if needed to be decided.	AM
11	Finalize the venue of the conference, discuss the proposal received from Noor-Us-Sabah Palace and negotiate it.	
12	Detailed conference structure, speakers, theme and programme were decided and finalized by Yogesh, Varsha, Sachin and all others on the basis of groundwork done by Yogesh and Varsha	RM
13	Sachin to send out the speaker invites in the forthcoming week.	SJ
14	Sachin to get the conference website uploaded within the next fortnight.	SJ
	Modalities to open the LOC Bank Account to be formalized in the next EC meeting.	MP, AP
	Signatories to be Manguesh, Ashish and Savita Raje. Branch to be finalized after Ashish gets some ground information.	
15	Registration tariffs were discussed and approved.	
	The meeting ended with a vote of thanks to all members by the President, Mr. Rohit Marol.	