



EXECUTIVE COUNCIL, ISOLA, AHMEDABAD

MINUTES OF MEETING of the 33rd EXECUTIVE COUNCIL MEETING

DATE : 12.11.2011 at ISOLA Office,
On Conference Call

MEMBERS PRESENT:

Fellows

Mr. Rohit Marol (RM), Honorary President
Ms. Varsha Gavandi (VG), Honorary Vice-president
Mr. Sachin Jain (SJ), Honorary Secretary
Mr. Mangesh Prabhugaonkar (MP), Treasurer
Ms. Savita Punde (SP), Past- President
Mr. Yogesh Kapoor (YK)
Mr. Abhijit Natu (AN)

Chapter Representatives

Ms. Urmila Rajadhyaksha (UR), Chapter representative from Mumbai

MEMBERS NOT PRESENT (with prior leave of absence):

Fellows

Mr. Ashish Patankar (AP)

Associates

Mr. Anuj Malhotra (AM)

MEMBERS NOT PRESENT (without information):

Associates

Mr. Shivram Somasundaram (SS)

Chapter Representatives

Mr. T. M. Chengappa (TMC), Chapter representative from Chennai
Ms. Sujata Kohli (SK), Chapter representative from Delhi

S.No.	ITEM	ACTION BY
1	<p>Rohit Marol, President ISOLA chaired the meeting and welcomed all members present on call.</p> <p>Next confernce venue</p> <p>a After reviewing the various options that were discussed earlier, the proposal presented by Anuj Malhotra to host the conference at Bhopal was reviewed and approved. All memebers agreed as MANIT was willing to provide the necessary logistical support. It was decided to have a conference call with Dr. Rekha Jain, HOD Arch., MANIT on a convenient date to further sort out the modalities. Tentative dates could be sometime between July to September and possibly coincide it with the AGM.</p> <p>b For 2013 conference, Varsha was requested to finalize the possibility of Pune as a venue after speaking to Pune members.</p> <p>c A core committee to be established to host the conference at Bhopal with Anuj as a member and along with someone from MANIT. Rohit and Savita to speak to Prashanta Bhat at Bangalore to join.</p>	<p>VG</p> <p>SJ, RM, SP</p>

2	Problem in filing accounts by Auditors to be discussed	
a	Rohit to write to M/s Shah & Dalal to ascertain the reason for not being able to file the Income Tax return for the FY 2010-11 and find out what is the problem or is there some further information required after all accounts and audit reports have been submitted to them by the central ISOLA and all the chapters and LOCs.	VG
b	Some formats for Donor Receipts / Vendor listing etc. are pending since having been discussed during the accounting workshop. Mangesh to write to Mr. Viral (M/s Shah & Dalal) and Mr. Rajnikant to assist in providing the same.	MP
3	Achedule of Elections to be convened by Local Chapters The secretary to write to the Local Chapter chairpersons to initiate the process of elections and inform the schedule to central ISOLA.	SJ
4	Progress / Status of education workshops Mangesh to send details of to Varsha for sponsors. Rs. 85000/- have been released to Abhijit for the workshop related expenses.	MP
5	ISOLA Awards for 2012 schedule	
a	Varsha to finalize the schedule and circulate to all Executive Council Members in a week's time.	
b	ISOLA to write to all the applicants who had registered for the 2011 Awards cycle that their registrations are valid and shall be included in the forthcoming Awards cycle for 2012. She will also seek the consent of the names of the proposed jury members.	
6	Status of Resource committee - Research projects Reminder mails to be sent out to all members for resource centre initiatives.	SJ
7	Update on Newsletter Abhijit Natu to take up the editorship of the newsletter from Anuj Malhotra. All members to send information to Abhijit. Abhijit to include information on Police Memorial competition. Varsha to forward information pertaining to her China project. Obituaries of members and member relations to be included in Newsletter as well in future.	SJ, VG, all EC members
8	Website updation Sachin to send information to Adit for updation regularly. Abhijit to forward the newsletter for including relevant information	SJ, AN
9	Donor listing Reminder to be sent to auditors for the provision of format for seeking donor listing	VG, MP, M/s Shah & Dalal
10	Status update on ISOLA Code of Conduct & Scale of Fees The document prepared earlier during the tenure of the past EC was handed over to Yogesh for taking this forward.	YK
16	Status on ISOLA Archives Savita to find out the modalities to get grant from the Ministry of Culture to get grants	SP
17	IFLA Subscription Fees Rohit has already written to the treasurer and after his resignation has written to Christine Bavassa and is waiting for her response. As soon as a response is received, the subscription amount shall be paid immediately.	RM, MP

18	<p>Pending points on last meeting agenda</p> <p>Reminder to be sent to all concerned to address the same</p>	SJ
19	<p>Ratify the minutes of the 32nd EC meeting by tele-conference.</p> <p>The minutes were approved and taken on record.</p> <p>The meeting ended with a vote of thanks to all members by the President, Mr. Rohit Marol.</p>	