

**Minutes of the 25th Executive Council Meeting held on 9<sup>th</sup> of October 2010 at 2:30 p.m. at the Office of the Society, Ahmedabad. Meeting adjourned at 3:30 p.m.**

Following members were present.

Ms. Savita Punde (SP), ISOLA President (of outgoing Executive Council)  
Mr. Rohit Marol (RM), ISOLA Vice President (of outgoing Executive Council)  
Mr. Yogesh Kapoor (YK)  
Mr. Sachin Jain (SJ)  
Mr. Abhijit Natu (AN)  
Mr. Anuj Malhotra (AM)  
Mr. Kishore Chanduru (KC)  
Ms. Urmila Rajadhyaksha (UR), Chapter representative from Mumbai

Ms. Varsha Gawandi (VG) & Mr. Manguesh Prabhugaonkar (MP) were not present in person but present on conference call.

Mr. Ashish Patankar (AP), Ms. Sujata Kohli (SK) had informed of their inability to attend the meeting. Mr. Shivram Somasundaram, Mr. T. M. Chengappa (TMC) were present in the AGM and left due to their flight schedules.

Ms. Savita Punde, ISOLA president (outgoing) chaired the meeting and welcomed all members (newly elected) to the executive council. She requested the consent of all members present for audio-recording the proceedings of the meeting, which was accepted by all present.

1. Sachin Jain lauded the efforts of the outgoing executive council and the invaluable contribution of its members.
2. Ms. Savita Punde informed that the 7 fellow members have to elect office bearers amongst themselves..
3. Sachin Jain proposed Mr. Rohit Marol's name for ISOLA President, which was seconded by Mr. Abhijit Natu. All four Members present and Manguesh & Varsha, available on conference call, agreed unanimously.
4. Rohit Marol proposed Varsha Gawandi for Vice-president. All four Members present and Manguesh & Varsha, available on conference call, agreed unanimously.
5. Rohit Marol proposed Sachin Jain for Honorary Secretary, seconded by Abhijit Natu. All four Members present and Manguesh & Varsha, available on conference call, agreed unanimously.

**INDIAN SOCIETY OF LANDSCAPE ARCHITECTS**

Registered under Indian Societies Act 1860 Sec. 21 No.: **Guj2557** & Bombay Trust Act 1950 Section 29 No.: **F9417**

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6. Names of Yogesh Kapoor and Abhijit Natu were proposed for the post of treasurer but they felt that they were not ready to take up the responsibility at this stage. Manguesh Prabhugaonkar was, then proposed by Sachin Jain. Manguesh's consent was then obtained on the conference call and all members present agreed unanimously.
7. Newly elected President, Rohit Marol formally announced his team of office bearers, who are as hereunder:  
  
Rohit Marol, President  
Varsha Gavandi, Vice President  
Sachin Jain, Honorary Secretary  
Manguesh Prabhugaonkar, Treasurer
8. It was decided to have a maximum of 4 meetings per year (one every quarter) at Ahmedabad and 4 more meetings on Webex. If this works well, modalities will be explored to formalize this procedure with the CA and the lawyer.
9. Legal advice to be sought on having meetings outside Ahmedabad also within the ambit of ISOLA constitution.
10. Rohit informed that in the last term of the Executive Council, inspite of ISOLA constitution having a provision of reimbursement of TA for the members to attend the meetings, a ceiling of Rs. 2000/- had been fixed as the finances did not permit. Any amount above that was spent by the members out of their own pockets. Now looking at the improved situation, this ceiling should be made more realistic as it was still quite a burden, specially for the members from South. It was discussed and after due deliberations, it was decided to reimburse the amount equivalent to the prevailing 2nd AC Train fare from the farthest destination. (Presently, Rs. 1838/- plus Internet booking charges from Chennai to Ahmedabad) rounded off to Rs. 2000/- (one-way).
11. It was also decided to finalize the dates of the next 4 Executive Council meetings in advance to facilitate better scheduling and best possible travel deals and thus, control expense, in the present meeting. The dates are as follows:  
15th January 2010 (2nd meeting)  
16th April 2010 (3rd meeting)  
16th July 2010 (4th meeting)  
15th October 2010 (5th meeting)  
All the members present accepted the dates as above. It was decided to email these dates to all members and get a final confirmation from them.
12. A minimum of 75% attendance for all EC members for all EC meetings was made mandatory (3 out of 4 meetings).

13. It was decided to set the goals and objectives of the EC for the next 2 years. Rohit informed that the Secretary's report submitted by him was a comprehensive dossier of the objectives achieved / not achieved in the last term,
14. The following committees were continued / reconstituted towards the achievement of the above objective:
  - a. Newsletter Committee - Anuj Malhotra (coordinator), Abhijit Natu, Yogesh, Geeta Wahi (subject to her availability & acceptance).
  - b. Resource Centre - Varsha (coordinator), Yogesh, other members to be added. ISOLA to try and enrol research associates / trainees to prepare the database and research.
  - c. Website - Adit Pal (coordinator) to continue (subject to his acceptance) with Anuj as the local coordinator. The members' profiles to be updated on the basis of information received every three months.
  - d. Education Board - Abhijit Natu (coordinator), along with the members of preceding Education board to continue (subject to their consent) in view of the excellent work done by them. Abhijit to seek their consent and formulate future goals / actions in consultation with the EC members and members of the Board for the present term.
  - e. Procedures / Financial Committee - Rohit Marol (coordinator). Rohit will send the draft copy of the manual of procedures to all EC members. Financial guidelines to be added to this, as and when received from the CA, Mr. Bharat Shah. Change of EC has to be notified to the charity commissioner. Rohit will send formats to all EC members, who would then comply and sign the same in the next EC. Meghna will then deliver the same as required.
15. Current Membership Status - Present member list and subscription due status is to be managed better. Meghna to update the list and inform all defaulting members to update their subscriptions. Sachin to follow up on the same. All EC members requested to make an effort on personal basis to enrol new members and expand the society membership.
16. Honorary Secretary, Sachin Jain was requested to prepare the minutes of the meeting for circulation to and approval of all present EC members.
17. Varsha Gavandi, Vice President will be requested to coordinate with the Ahmedabad conference LOC to review the progress on conference preparations and ensure compliance of the agreed schedules.

The meeting ended with a vote of thanks to all members present by the President,  
Mr. Rohit Marol.

Sachin Jain  
Honorary Secretary – ISOLA

Sl. No.     Executive Council Members and Representatives of Chapters Signature

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|-----|--|-------|
| 1.  | Mr. Rohit Marol  | _____ |
| 2.  | Ms. Varsha Gavandi   | _____ |
| 3.  | Mr. Sachin Jain  | _____ |
| 4.  | Mr. Manguesh Prabhugaonkar   | _____ |
| 5.  | Ms. Savita Punde   | _____ |
| 6.  | Mr. Ashish Patankar  | _____ |
| 7.  | Mr. Abhijit S Natu   | _____ |
| 8.  | Mr. Yogesh Kapoor  | _____ |
| 9.  | Mr. Anuj Malhotra  | _____ |
| 10. | Mr. Kishore Chundru  | _____ |
| 11. | Mr. Shivram Somasundaram   | _____ |
| 12. | Mr. T.M. Chengappa<br>(Representative of Bangalore Chapter)        | _____ |
| 13. | Ms. Sujatha Kohli<br>(Representative of Delhi Chapter)             | _____ |
| 14. | Ms. Urmila Rajadhyaksha (UR)<br>(Representative of Mumbai Chapter) | _____ |