



July 17th, 2017

**NOTICE CONVENING 12TH ANNUAL GENERAL MEETING OF THE
INDIAN SOCIETY OF LANDSCAPE ARCHITECTS**

Notice is hereby given for the **12th Annual General Meeting** of all members of the Indian Society of Landscape Architects to be held on Saturday, **the 19th of August 2017 from 10:30 am to 1:30 pm.**

If the required quorum is not available, the meeting would be held at the same place and same date at 11:15 am.
Agenda for the AGM and a detailed schedule of the day's events is attached.

The venue of the AGM and the event would be:

The Hall, Indian Institute of Technology (IIT) Gandhinagar, Palaj, Gandhinagar - 382355

You are requested to kindly attend the meeting.

Thanking you,

Yours truly,

Nidhi Madan
Honorary Secretary
ISOLA

INDIAN SOCIETY OF LANDSCAPE ARCHITECTS

Registered under Indian Societies Act 1860 Sec. 21 **No.: Guj2557** & Bombay Trust Act 1950 Section 29 **No.: F9417**

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**Draft Minutes for the 12th Annual General Body Meeting of the
INDIAN SOCIETY OF LANDSCAPE ARCHITECTS
Held at Ahmedabad on the 19th of August 2017**

LIST OF MEMBERS PRESENT:

Executive Council Members

1. Sujata Kohli	Hon. President
2. Sridevi Rao	Hon. Vice President
3. Nidhi Madan	Hon. Secretary
4. Jitendra Pawgi	Hon. Treasurer
5. Rohit Marol	Past President
6. Avadhoot Kumthekar	Fellow Member
7. Shravana Reddy	Fellow Member
8. Swati Sahasrabudhe	Fellow Member
9. Asok Kumar	Associate Member
10. Dwaipayan Bhattacharya	Associate Member
11. Maithily Velangi	Co-opted Member
12. Deepa Maheshwari	Gujarat Chapter Representative
13. Jasleen Waraich	Delhi NCR Chapter Representative
14. Anju Kapoor Bareja	Mumbai Chapter Representative
15. Sreejith S	Kerala Chapter Representative

Other Members

16. Aditya Advani
17. Ajit Madkaikar
18. Anuj Malhotra
19. Ashish Patankar
20. Bobby Sujan
21. Chhitiz Gupta
22. Harsh Goel
23. Kishore Pradhan
24. Krutika Madkaiker
25. Madhup Mazumder
26. Mahesh Paliwal
27. Neelima Soni
28. Nikhil Dhar
29. Ravi Narayan
30. Sachin Jain
31. Sandip Patil
32. Saurabh Popli

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33. Shilpa Chandawarkar
34. Shishir Rawal
35. Sonu Kumar
36. Swati Dike
37. Vigneswaran A
38. Priyesh Shah
39. Beena Tindawani
40. Shweta Suhane
41. Savita Punde
42. Yogesh Kapoor
43. Aditi Sharma
44. Anuja J
45. Rina Chabria
46. Veeren Poola

Special Invitees

- | | |
|-----------------------|------------------|
| 47. Rajnikant Trivedi | Auditor |
| 48. Khushboo Sharma | Office Assistant |
| 49. Joyita Das | |

DURING OPEN HOUSE (all of the above included)

Non Members- Students

50. Aarti Binayak
51. Anu Alex
52. Arkadeep Roy
53. Avantika Gujar
54. Bhumi Patel
55. Chaitali Dhavalikar
56. Dixit Narola
57. Himani Vaidya
58. Jagdish S
59. Kanika Sharma
60. Kieran Magma
61. Lal Mawia
62. Mohini Jadeja
63. Namratha M
64. Palak Shah
65. Ramesh Narola
66. Resham M
67. Riddhi Patel
68. Shekhar Pawar
69. Shreeni Benjamin
70. Smruti T
71. Swalima K

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1. To approve the minutes of the last AGM held on the 27th of August 2017.

The minutes of the meeting had been circulated to the members prior to the meeting and no comments had come in from the members. The minutes were approved by all present and accepted.

2. To approve and adopt the Audited Annual Accounts as approved by the Executive Council for the year ended 31-03-2017.

The auditor Rajnikant Trivedi presented the audited accounts of the Society to all members present and following are the salient points of the same:

- *ISOLA is in a healthy financial position and presently has funds of approximately 1.17 crores.*
- *The total receipts this year were Rs.79.78 lakhs (down 6% from last year). He also explained all expense heads individually*
- *He explained that ISOLA has invested in safer mutual funds with no risks, hence the interest that may come will be lower as compared to other mutual funds options, but definitely this is the best option. These are also the ones permitted by the government for charitable trusts.*
- *He also mentioned that it was decided that mutual fund interests will be reviewed every three years. Hence next review will be in Aug 2019.*
- *The auditor advised that since individual chapter are funds deficit, regular events to be conducted to get sponsorship surplus.*
- *The Auditor advised the Gujarat Chapter to soon close the Gujarat LOC a/c which is not functioning anymore and combine it with Gujarat Chapter A/c.*

After presentation by the auditor, the audited accounts were accepted and approved by all present.

3. To appoint the auditor for the current financial year.

This was unanimously approved by all present and Vibhakar J.Trivedi will be reappointed for the current financial year.

4. To adopt the Annual Report of the Society for the year ended 31-03-2017.

The Honorary Secretary read out the annual report of the Society and it was accepted by all present. The Secretary's report is a part of the minutes of this meeting for future record and reference.

5. To briefly present the annual reports of the Local Chapters (Delhi, Mumbai, Bangalore, Gujarat and Kerala) by their respective chairpersons/representatives and to introduce the newly elected Chapter managing committees from Bangalore and Mumbai.

Jasleen Waraich and Madhup Mazumder presented the annual report of the Delhi NCR chapter and the activities and the enthusiasm of the Delhi chapter were appreciated by all EC members.

Anju Kapoor Bareja shared the chapter's future plans of conducting the S.D.Vaidya Lecture in November. The newly elected Managing Committee are set to rejuvenate the chapter with plans to conduct a two day research workshop and reading circles in the coming months.



Deepa Maheshwari presented the activities done along with CEPT Landscape course as part of ISOLA Activities.

Maithily Velangi from Bangalore Chapter presented the immediate future plans of the Chapter. Also mentioned that Thesis Open Day will be conducted annually, which was missed this year.

The initiative of Tamil Nadu and Pondicherry members to form a chapter was announced.

6. To approve the inclusion of Graduate members in the Chapter managing committees.

During the chapter elections, there was reluctance to participate by senior members and enthusiasm to do so by younger members. Therefore, it was unanimously agreed by all ISOLA members present that to encourage younger members, a maximum of two graduate members can now be nominated and elected to chapter managing committees.

7. Announce the schedule and format of the ISOLA Awards 2017.

Savita Punde is the Awards Convenor and Avadhoot Kumthekar as the Coordinator. Avadhoot presented the categories and registration fees for the ISOLA Awards. BNCA shall be the venue to host the jury.

For the first time, e-submissions will be accepted with only soft copies. Savita Punde clarified that the winning entries will have to be displayed in hardcopy format during the conference.

Yogesh Kapoor objected to softcopy submissions. He noted that the scale and intent of the project is lost when seen on soft copy format.

The decision was taken to accept the softcopy online submission process and agreed to by other members present.

8. Introduce the theme and format of the Annual Conference 2019 to be held at Trivandrum, Kerala.

Sreejith, Kerala Chapter Secretary, gave an overview of Annual Conference coming in 2019. The conference will be in Thiruvananthapuram. The final dates and theme to be announced in the near future.

9. To appraise members of the EC agenda for the next two years-

a. Membership

Expanding the membership to include

- Donor Members

Proposed new membership categories of

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- Institutional Members
- Affiliated Professionals

b. Chapter Engagement

- Creating a calendar of ISOLA activities across chapter
- Revitalizing Local Chapters through Events and Outreach
- Potential New Chapters- Chennai, Kolkatta, Hyderabad, Maharashtra
- Chapters aid in expanding membership database
- Finalizing the Chapter Formation Guidelines

Hon. President, Sujata Kohli talked about the agenda of the coming year. Discussion regarding fund raising through opening up of membership category for Donors under the head 'partners', 'friends of ISOLA' or some similar nomenclature was discussed. Everyone was of the opinion that this category should not be called as 'member'. Since these Donors were standing strong, and there are some who want to contribute yet cannot because of high donorship amounts, this platform will allow them to associate with ISOLA.

Financial support and as a continuous engagement with them through Workshops, interactive sessions, etc. will be reviewed by the EC over the coming months.

Savita Punde pointed out that to include the Donors as part of ISOLA, it has to be included formally in bye-laws. Jasleen Waraich opined that due to this category, EC will become financially stable. Hence it has to support the Chapters which are struggling.

Auditor Rajnikanth Tiwari explained the financial status to take forward the workshops and events. He pointed out that new Chapters are forming, conferences are taking place once in two years. As a result, donorship will reduce and expenditure increase where individual chapters are expecting support and activities to happen. We need to plan this out.

He mentioned that taking donor membership can legally be not permissible. It should be voluntarily given and the rules established accordingly.

It was decided that in the next EC meeting, this point will be taken up on Agenda to discuss how this can be formulated and taken ahead.

Sujata Kohli also mentioned that Conferences were a big magnet attracting people every year to interact. Now that we shall have conferences once in two years, we can have Calendar of Events to keep the chapters connected. Senior member's presence is very much necessary for guidance and keep the chapter encouraging.

Chapter can connect by having various events based on Conference theme at city level which culminated at the conference every two years.

c. Education Board

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- Handing over for final review
 - Eligibility Standards and Procedures for post-graduate LA programs
 - Teaching LA in B.Arch. courses
- Continuing work on
 - Research initiatives through ISOLA
 - Workshops for LA Teaching faculty
- Beginning work on
 - Framework for a Continuing Education program
 - Developing and defining roles for the ISOLA Resource Centre
 - Brain-storming on what else the EB needs to do
 - Student competitions (including M Shaheer NASA trophy)

Education Board Convenor, Swati Sahasrabudhe presented the summary of the EB Meeting the previous day. The Education Board will focus on-

- *Idea generation and Conceptualisation*
- *Planning*
- *Execution*
- *Interactions with institutions- extending support, mentoring, facilitating intellectual resources to institutions.*
- *Research Initiatives with funding support*
- *Funding support can be taken from Corporates*
- *Training of Landscape faculty to teach Landscape at Masters and UG level.*
- *ISOLA Student Competition – to be started soon*

10. To conduct an Open House discussion on understanding how ISOLA participation can help its members, students and society at large. We are part of a young organization and we can help to define the direction it takes in the years to come.

Students (present from CEPT) were asked as to what they expect from ISOLA. All they require is time with senior members, interaction, which ISOLA has agreed to extend through Student activities that will be taken up. ISOLA Student body may be formed at Institution level in the near future and student representative can organise events for such interactions to take place.

Anuj Malhotra suggested that ISOLA open a full-time Research and Documentation wing, employ interns/ employees for this and take up activities. Funds to be provided to this wing. If given funds are not utilised, R & D wing should be answerable. Sujata Kohli responded that this can be explored by the resource group of the Education Board.

Further he proposed the training of Government employees on Landscape related issues, setting up an Advisory Board constituted of nominated professionals, geologists, ecologists, govt. fraternity, senior members and academicians from all over country. And also set up an ISOLA calendar with training programmes; all chapters should become state chapters instead of being city oriented; and, ISOLA

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events should happen close to city, closer to public transport and accessible , to allow more people to join.

Aditya Advani said that ISOLA needs to make greater social impact, visibility, community building, contribute to rigour in Institutions be ensuring quality of graduate students. ISOLA should target licensing of Landscape Architects. He suggested that ISOLA should have larger goals.

Nikhil Dhar responded saying each one of us have many ideas but should come ahead to take responsibility. There is much to do and ISOLA needs active member support.

Jasleen Waraich also raised concerns of mortality of initiatives taken now. Who would take the batten ahead after current team? There is sense of fear that we will put in hard work now and it may not be taken ahead in same spirits. Sujata Kohli responded saying we need to nurture the junior lot and as long as goals remain same, any group can take it ahead and it has happened before and it will definitely happen as ISOLA grows.

Yogesh Kapoor suggests that ISOLA should not only look at donor and corporate collaborations, but should work with/for under-privileged students and support them. Offices if ISOLA members should support and volunteer for research activities instead on depending on Donors and Collaborations only. Instead of people asking what ISOLA does for them, there should be response on what one does for ISOLA.

Shishir Rawal shared his experiences. Suggests to look at 'cooperation' rather than only 'competitions'. Extending support to reflective scholarship, i.e. encourage people to write papers about what we have learnt.

Nidhi Madan talked about how the ideas of ISOLA members itself can be brought to foreground, platform to be shared. Can the ISOLA conferences have one session where ISOLA members present their works and ideas?

Jasleen Waraich suggested a rethink about foreign speakers at conferences, since one can relate better to Indian projects?

There was a discussion on how can increase our student membership base. Will it be helpful if Offices/ Associate / Fellow members of ISOLA adopt a student, pays his membership fees? There was opposition to this suggestion as it gives each member a sense of responsibility only if he/she pays for their memberships. However, membership amount for students are also minimal.

Sandip Patil suggested that CEPT has a Centre for Profession Development and ISOLA can collaborate with it and involve students. Any member working / leading Research can post their topics on the CEPT forum database. If any of the students are working on related topics for their thesis can approach the ISOLA members and work with them and contribute. This will of benefit to professionals as well as students.

To make new students aware about ISOLA and its activities, Jasleen Waraich suggested that we make a presentation regarding awareness about ISOLA and present it to new colleges/ faraway colleges.

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11. To transact any other business with the permission of the Chair.

Minutes of the Meeting by:

Nidhi Madan

Honorary Secretary, ISOLA

Drafted by:

Maithily Velangi

Co-opted Member, ISOLA Executive Council